

ALCHEMY // DESIGNER TRADE INFO



Alchemy Collections, Your Industry Partner

If you are a design professional then we encourage you to join our Alchemy-Trade membership program. As a member, you can work directly with us and our dedicated Alchemy-Trade customer service team. We're here to support your business and foster your success as a designer. That's why we're affiliated with the American Society of Interior Designers (ASID), the Building Industry and Land Development Association (BILD), the National Association of Home Builders (NAHB) and other professional organizations.

As an Alchemy-Trade member, you'll enjoy a 20% discount on all our merchandise all year long, in addition to new product previews and exclusive trade customer events. We have an experienced Alchemy-Trade customer service team who can work with you on your specific projects.

Placing Trade Orders is Simple

Our customer service experts offer dedicated support to ensure you have everything you need. Simply place your order on the phone with one of our Alchemy-Trade customer service team members by phone at 206-448-3309/866-925-2436, or by email at info@alchemycollections.com, or you can simply visit our store at 2029 2nd Ave, Seattle, WA 98121. Do feel free to request a quote from us at any time. When you are ready to place your order, we'll be happy to review everything in detail with you and have you confirm the order before anything is finalized.

Not yet a Member?

Applying for membership is easy: just fill out our simple application! Once your application has been submitted with valid documentation (see list below) you will receive an email indicating your application is being reviewed.

At least TWO of the following are required:

- Current Business or State Profession License, in a Residential or Commercial Design-based business, or the hospitality industry
- Proof of current AI or IDI provincial registration
- Business ID number
- Proof of current ASID membership
- Interior design certification (e.g. NCID, CCIDC)
- W9, Federal ID form, or EIN number
- AIA Certificate for Architects

If you intend to purchase merchandise for resale, you will be required to supply a Resale or Sales Tax Certificate. Without this documentation, sales tax will be applied to all orders.

For membership information and assistance, contact us at:

Phone: 206 448 3309/866 925 2436, Fax: 206 448 3055, Email: info@alchemycollections.com

Please complete, detach, and send below form back to Alchemy Collections

Please Complete this Section:

Company Name _____
Name _____
Phone _____
Fax _____
Email _____
Address: _____

Please leave this section blank. (Alchemy internal use only)

Date received: _____ Confirmed via: phone email In-Store Drop off

Notes: _____

